Patrick F. Sicard
Fire Chief

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Regular Public Meeting of the Board of Commissioners
January 10, 2018
Meeting Minutes

Called To Order:
Chairman MacGregor called the meeting to order on Wednesday, January 10, 2018 at 6:00 PM.

Pledge of Allegiance

Roll Call:
Danny MacGregor, Leo Casanave, Jeanne Hutchison, Raymond Batiste are present. Murphy Arsenaux is absent. Mark Waniewski, Troy Ingram, Chad Danenhower, Chief Patrick Sicard, and Assistant Chief Scott Lober are also present.

Secretary Minutes:
Minutes of December 13, 2017 regular meeting.

Mr. Casanave made a motion to approve the minutes. Mr. Batiste seconded. A vote was taken.

Motion carries.

Treasurer Report:
Mrs. Hutchison stated that Capital One charged $10.00, There was $13.92 in account and now there is a total of $3.92 because of a service charge. Chief Sicard stated that he would be going to Capital One to ask why account was not completely closed. He stated that he had been to Capital One and closed the account several months ago.

Mrs. Hutchison stated that Whitney Bank – Interest for 2017 was $6970.00. The Operating account balance is $339, 522.46.

There was a deposit for Ad Valorem made on January 10th of $990,000.00. There was $60,000.00 from Folgers for December 2017. There was a deposit of $ 112,471.11 which was the 2018 early receipt from Ad Valorem.

Mrs. Hutchison stated that the closing balance for the Allocated funds was $194,777.99. Interest paid year to date is $2687.35.

Mrs. Hutchison stated that on page one of two on the Balance sheet still shows Capital One and FNBC.

Mrs. Hutchison also stated that on page one of six Revenues and Disbursements Budget Performance, the $112,971.00 will be put into 2018 which will make adjustments on page one. Mr. Waniewski stated that when the Board adopts the resolution to defer that revenue, that $2,419,579.27 will actually drop to $2,307,108.00 as actual money for 2017 because they are deferring the $112,971.00 into 2018.

Mr. Waniewski commented that when the adjusted $2.3 million in revenue, part of that is because of the receipt of the grant which was $275,000.00 unexpected, also the EMS revenue was up. The budget will have to be amended at the February meeting since we are at 119% of receipt. Also on page six, the $1,938,393.00 we're at 106% of expenditures.

Mr. Casanave made a motion to accept the Treasurers report. Mr. Batiste seconded. A vote was taken.

Motion carries.

Chief's Report:
Chief Sicard reported.

1) Year to date calls - 36 calls

2) December closed out at – 137 calls Total year volume for 2017 was 1402 calls.

3) 2018 Election. There are printouts in the packets showing the 2018 election dates. February 14th meeting is when the District will call for an election so the board has to decide whether or not to pursue the parcel fee for the fall election.

There was also discussion regarding the February 14th regular meeting date being Ash Wednesday and if the Board would move the meeting to February 7th to not alter the schedule.

4) Civil Service Board Member.
Chief Sicard stated that there was a resignation letter for the Civil Service Board member Glenn Semel. He asked that the process be started to replace him and the Committee can form again and appoint a new person.

Assistant Chief's Report
Assistant Chief Lober stated he had nothing to report.

New Business:
1)

1) PMI Report:

1. Human Resource:

A. 2017-032: BOC Resolution (Record keeping for 2017 audit). Mr. Waniewski stated that this Resolution requires no action by the Board other than to sign it into the official record. The agenda was amended at the December meeting to add Resolution 32 which was to

adopt the audit engagement firm of Erikson, Krental, and LaPorte, which is a new firm as compared to LaPorte that has done the prior audits.

B. 2018-001: BOC Resolution (Defer revenues for subsequent years). This goes back to receiving accelerated revenues that would normally be received in 2018. This is an open ended resolution that will happen going forward in future years, this will be excluded as a declared surplus and will be transferred to the general fund for the 2018 operational budget. This is the exact amount of advanced payment of $112, 471.11.

Mr. Casanave made a motion to accept Resolution 2018-001. Mrs. Hutchison seconded. A vote was taken.

Motion carries.

C. 2018-002: BOC Resolution (Vote of Confidence for Chairman of the Board). Mr. Waniewski stated this Resolution shows a vote of confidence by the other Board members ratifying the appointment of Chairman and also stating that the conduction as Chairman of meetings and the business of the District is satisfactory.

Mrs. Hutchison made a motion to ratify Danny MacGregor as the Board of Commissioner Chairman. Mr. Batiste seconded. A vote was taken. Mr. MacGregor abstained.

Motion carries.

D. 2018-003: BOC Resolution (Vote of Confidence for professional services). Mr. Waniewski stated that this resolution carries that same tenure. There is PMI, Risk Solutions as the agency that does commercial insurance, Troy Ingram as Legal Counsel, and Archie Tatford as Medical Director.

Mr. Batiste made a motion to approve a vote of confidence for professional services provided to District 3 by PMI Resource. Mrs. Hutchison seconded. No further discussion. A vote was taken.

Motion carries.

Mr. Batiste made a motion to approve a vote of confidence for professional service provided by Risk Solution, affiliated company of PMI Resource. Mrs. Hutchison seconded. No further discussion. A vote was taken.

Motion carries.

Mr. Batiste made a motion to extend a vote of confidence for professional service provided in District 3 by Troy G. Ingram as our public legal counsel. Mrs. Hutchison seconded. No further discussion. A vote was taken.

Motion carries.

Mr. Batiste made a motion to extend a vote of confidence for the professional services provided to District 3 by Archie Tatford, III our Medical Director. Mrs. Hutchison seconded. No further discussion. A vote was taken.

Motion carries.

Mrs. Hutchison made a motion to accept Resolution 2018-003. Mr. Batiste seconded. A vote was taken.

Motion carries.

E. General Comments.

2. VFIS & LWCC (Commercial Insurance)

3. Payroll Administration

4. Financial Reports

1. December Financial Statements. Discussed earlier.

Mr. Waniewski stated that would conclude his report.

Mr. Batiste made a motion to accept the PMI report. Mrs. Hutchison seconded. A vote was taken.

Motion carries.

Legal: Nothing to report.

Adjournment:

Mr. Batiste made a motion to adjourn. Mrs. Hutchison seconded. A vote was taken.

Motion carries.

Meeting adjourned at 6:35 p.m.