



St. Tammany Parish Fire Protection District # 3

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Patrick F. Sicard
Fire Chief

Regular Public Meeting of the Board of Commissioners December 9, 2020 *Meeting Minutes*

Called To Order:

Chairman Danny MacGregor called the meeting to order on Wednesday, December 9, 2020 at 6:00 PM.

Pledge of Allegiance

Roll Call:

Danny MacGregor, Leo Casanave, Raymond Batiste, Jeanne Hutchison are present. Murphy Arsenaux is absent.

Chad Danenhowe with PMI is present. Troy Ingram, attorney present.

Secretary Minutes:

Approve minutes of November 11, 2020.

Mr. Casanave made a motion to approve the minutes from November 11, 2020 regular meeting. Mr. Batiste seconded. A vote was taken.

Motion carries.

Treasurer Report:

Mrs. Hutchison stated the allocated funds for November 2020 opened with \$228,998.96, interest paid was \$281.56 for a closing balance of \$229,280.52.

The operating account for November opened with a beginning balance of \$386,472.33 with \$21,876.98 credits, \$124,582.55 of debits, interest paid \$422.45 with an ending balance of \$284,188.91.

There was no further discussion on the treasury report.

Mr. Batiste made a motion to accept the treasury report. Mr. Casanave seconded. A vote was taken.

Motion carries.

Chief's Report:

Chief Sicard stated the following:

- 1) YTD incidents. Chief Sicard stated that as of the end of November there were 1428 calls for the year so far. 250 were fire related. 1178 were EMS. 7 mutual aides were given, received mutual aid 46 times.
- 2) Monthly incidents. Chief Sicard stated that for the month of November 126 calls, 16 were Fire related, 110 were EMS. Received mutual aid 7 times. Still under 6 minutes response times.

Mr. Batiste made a motion to accept the Chief's report. Mr. Casanave seconded. A vote was taken.

Motion carries.

Old Business:

- 1) 2021 Budget Proposal Amendment.

Chief Sicard submitted the proposed budget along with a 2021 budget plan. Chief summarized the plan for the Board as follows:

- 1-The rotation of our fleet starting with one or both ambulances. This will be determined following receiving information on the annual cost per ambulance.
- 2- Start on a multi-year plan to purchase new 700 mHz radios for the trucks, stations, and administration building.
- 3- Purchasing new stretchers for Medic-31 and Medic-32.
- 4- Repairing Station 33.
- 5- Maintaining daily staffing of five FF's per shift.
- 6- Maintaining the one-ambulance transport operation with a Paramedic, and a First Response operation staffed by EMTs or Paramedics.
- 7- Replacing the 1980's HVAC system in Administration.
- 8- Replacing Assistant Chief's vehicle.

New Business:

- 1) 2021 Board of Commissioners Regular Monthly Meeting Schedule.

Mr. Casanave made a motion to amend the agenda. Mr. Batiste seconded. No further discussion. A vote was taken.

Motion carries.

PMI Report:

1. Human Resource:

A. 2020-018: BOC Resolution (Approve Amendment of 2020 Operations Budget). Mrs. Hutchison made a motion to defer action until the January 13, 2021 meeting. Mr. Casanave seconded. A vote was taken.

Motion carries.

B. 2020-019: BOC Resolution (Adopt 2021 Operations Budget). Mr. Batiste made a motion to approve 2020-019. Mr. Casanave seconded. No further discussion. A vote was taken.

Motion carries.

C. 2020-020: BOC Resolution (Approve 2021 BOC Regular Meeting Schedule). Voted and approved under new business.

D. 2020-021: BOC Resolution (Approve Intergovernmental Agreement for Emergency Dispatch Services with St. Tammany Fire Protection District No. 1)

Mr. Casanave made a motion to approve 2020-0-21. Mrs. Hutchison seconded. No further discussion. A vote was taken.

Motion carries.

E. 2020-022: BOC Resolution (Approve 2020 Audit Engagement). Mrs. Hutchison made a motion to approve 2020-022. Mr. Casanave seconded. Nor further discussion. A vote was taken.

Motion carries.

F. 2020-023: BOC Resolution (Approve Calling of Special Election). Mr. MacGregor read the following aloud.

Resolution No. 2020-023. "A resolution ordering and calling a special election to be held in Fire Protection District No. 3 of the Parish of St. Tammany, State of Louisiana, to authorize the continuation of a special tax therein/ making application to the State Bond Commission in connection therewith/ and providing for other matters in connection therewith.

BE IT RESOLVED by the Board of Commissioner of Fire Protection District No. 3 of the Parish of St. Tammany, State of Louisiana (the Governing Authority), acting as the governing authority of Fire Protection District No. 3 of the Parish of St. Tammany, State of Louisiana (the "District"), that:

SECTION 1. Election Call. Subject to the approval of the State Bond Commission and the St. Tammany Parish Council, and under the authority conferred by the Constitution of the State of Louisiana of 1974, including Article VI, Section 30 thereof, the applicable provisions of the Louisiana Election Code, and other constitutional and statutory authority, a special election is hereby called and ordered to be held in the District on **SATURDAY, APRIL 24, 2021**, between the hours of seven o'clock (7:00) a.m. and eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, and at the said election there shall be submitted to all registered voters qualified and entitled to vote at the said election under the Constitution and laws of this State and the Constitution of the United States, the following proposition, to-wit:

PROPOSITION
(TAX CONTINUATION)

Shall Fire Protection District No. 3 of the Parish of St. Tammany, State of Louisiana (the "District"), continue to levy a twenty-five and one hundredths (25.01) mills tax on all property subject to taxation in said District (an estimated \$1,234,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of the (10) years, beginning with the year 2023 and ending with the year 2032, for the purpose of maintaining, acquiring, constructing, improving and operating the District's fire protection and rescue services facilities and

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paying for related fire services, said millage to represent a one hundredth of a mill (.01) increase (due to reappraisal) over the 25 mills tax authorized to be levied through the year 2022 pursuant to an election held on October 22, 2011.”

No further discussion from the Board or the public took place. A roll call vote was taken as follows:

Danny MacGregor – YEA
Leo Casanave – YEA
Jeanne Hutchison – YEA
Raymond Batiste – YEA
Murphy Arsenaux – ABSENT

Motion carries.

Legal:

No further discussion.

Adjournment:

Mr. Batiste made a motion to adjourn. Mr. Casanave seconded. A vote was taken.

Motion carries.

Meeting adjourned at 7:12 p.m.