Patrick F. Sicard
Fire Chief

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Regular Public Meeting of the Board of Commissioners
August 12, 2020
Meeting Minutes

Called To Order:
Chairman Danny MacGregor called the meeting to order on Wednesday, August 12, 2020 at 6:00 PM.

Pledge of Allegiance

Roll Call:
Danny MacGregor, Leo Casanave, Raymond Batiste, and Jeanne Hutchison are present. Mr. Murphy Arsenaux is absent.

Chad Danenhower with PMI is present.

Secretary Minutes:
Approve minutes of July 15, 2020 special meeting.
Approve minutes of July 28, 2020 special meeting.

Mr. Casanave made a motion to approve the minutes from July 15, 2020 special meeting. Mr. Batiste seconded. A vote was taken.

Motion carries.

Mr. Batiste made a motion to approve the minutes from July 28, 202 special meeting. Mrs. Hutchison seconded. A vote was taken.

Motion carries

Treasurer Report:
Mrs. Hutchison stated the allocated funds for June 2020 opened with $202,549.65, interest paid was $290.54 for a closing balance of $202,840.19.

The operating account for June 2020 began with $1,044,390.95 with $109,037.32 credits, $226,025.27 of debits, interest paid $1459.45. Ending balance of $928,862.45. Ad Valorem of $6044.63, Fire Tax of $36,252.03 and a Grant deposit of $49,840.00.

Mrs. Hutchison stated the allocated funds for July 2020 opened with $202,840.19, interest paid was $257.71 for a closing balance of $203,097.90.

The operating account for July 202 began with $928,862.45 with $44, 852.82 credits, $201,546.64 debits, interest paid $1075.78. Ending balance of $773,244.41. Ad Valorem deposit of $18, 321.58.

There was no further discussion on the treasury report.

Mr. Batiste made a motion to accept the treasury report. Mr. Casanave seconded. A vote was taken.

Motion carries.

Chief's Report:

Chief Sicard stated the following:

1) YTD incidents. Chief Sicard stated that as of the end of July there were 908 calls for the year so far. 157 were fire related. 751 were EMS. 4 mutual given, received mutual aid 30 which is overwhelmingly ambulance assistance. Response time is still less than 6 minutes.

2) Monthly incidents. Chief Sicard stated that for the month of July 144 calls, 30 were Fire related, 114 were EMS. Average response times are at 6 minutes. 83% for the year are EMS calls.

3) Recognize four confirmed employees. Chief Sicard stated that four employees were confirmed, Lance Lopez, Josh Marx, Justin Stiehl and Will McBryde.

4) Awards and Recognition. Chief Sicard recognized Capt. Kern, Capt. McQuilkin, Paramedic Riggs, Operator/EMT Hummel, and Paramedic Toups for a lifesaving experience on July 3, 2020. This crew was on a CPR incident and performed ALS services.

New Business:

1) Swearing in of Civil Service College Board Member – Samantha Osbon. Chief Sicard stated that Ms. Osbon was not present for the meeting.

2) Mid-year budget proposal. Chief Sicard handed out a draft of the budget amendment proposal. He stated that he used the budget through July and recalculated to keep things balanced. Chief Sicard went over the draft with the Board.

PMI Report:

1. Human Resource:

A. 2020-014: BOC Resolution (Approve Ratification of BOC Parish President Appointee. Mrs. Hutchison made a motion to approve 2020-014. Mr. Casanave seconded. A vote was taken.

Motion carres.

B. 2020-015: BOC Resolution (Approve CSB Educational Appointee). Mr. Danenhower stated that this could be tabled since she is not present. It was decided to go ahead and approve

since she has accepted the position. Mrs. Hutchison made a motion to approve Resolutions 2020-015. Mr. Casanave seconded. No further discussion. A vote was taken.

Motion carries.

C. General Comments. Mr. Danenhower stated that PMI has been attending the FRS meetings.

No further discussion.

Adjournment:
Mr. Batiste a motion to adjourn. Mr. Casanave seconded. A vote was taken.

Motion carries.

Meeting adjourned at 6:30 p.m.