

**MINUTES OF A CIVIL SERVICE BOARD REGULAR MEETING HELD  
NOVEMBER 30, 2022**

The St. Tammany Fire District No.3 Civil Service Board met in regular session at 4:00 p.m. November 30, 2022 at the Administrative Building located at 27690 Main St. Lacombe, LA.

Call to Order:

Roll call: Samantha Osbon  
Michael Guillot

Theresa McCarthy – Board Secretary

**Approve minutes from regular meeting held August 8, 2022.**

Ms. Osbon summarized the minutes from August 8, 2022. Mr. Guillot made a motion to approve the minutes from August 8, 2022. Ms. Osbon seconded. A vote was taken.

Motion carries.

**Approve 2023 Regularly scheduled meetings**

The 2023 regularly scheduled meetings to be held at the Administrative building located at 27690 Main St., Lacombe at 4:30 pm are as follows:

February 16, 2023  
May 17, 2023

August 3, 2023  
November 13, 2023

Ms. Osbon made a motion to approve the 2023 regular meetings. Mr. Guillot seconded. A vote was taken.

Motion carries.

**PAF's**

Two PAF's were submitted to the Board as follows:

Provisional renewal – D. Robinson  
Probational – D. Robinson

Ms. Osbon made a motion to approve the PAF's above. Mr. Guillot seconded. No further discussion. A vote was taken.

Motion carries.

Ms. Osbon made a motion to adjourn. Mr. Guillot seconded. A vote was taken.

Meeting was adjourned at 4:11 p.m.

Minutes submitted by  
Theresa McCarthy, Secretary

Approved by the board  
February 16, 2023